

Parent Portal – Determining Parent Use in Gradebook

Step 1: Log into your Genesis Gradebook

Step 2: select **Gradebook->Gradebook**

Step 3: Hover your mouse over the “H” just to the left of the six-digit student ID

The screenshot shows the Genesis Gradebook interface for Verona Public Schools. The top navigation bar includes tabs for Core, Admin, Gradebook, Conduct, Class Attendance, Elem. Grading, Parents, and Nurses. The current view is the Gradebook for the 2011-12 school year, Module: gradebook, at Verona High School. The course is 614/2 - Freshman Seminar, ABD, Per. 2 (FY). The teacher is Salisbury, Angela. The interface shows a list of 25 active students with columns for ID, Name, and various assessment scores. A tooltip is visible over the 'H' icon next to student ID 150250, indicating that parents have access to this student as of 09/25.

ID	Name	Part 2	SMART Goals Rew	SMART Goals	Part 3	Spending Log	Part 4
ID	Name	Thu - D 09/22	Thu - D 09/22	Fri - A 09/23	Wed - D 09/28	Fri - A 09/28	Fri - A 09/28
H 150050	Ashley, Julia <i>New</i>	20.0	20.0	12.0	100.0	12.0	12.0
H 150110	Biron, William <i>New</i>	97.5 (A+)	171.0 176.0	12.0	20.0	20.0	12.0
H 150115	Borsuk, Yaryna <i>New</i>	100.0 (A+)	176.0 176.0	12.0	20.0	20.0	12.0
H 150185	Cabezas, Michael <i>New</i>	100.0 (A+)	176.0 176.0	12.0	20.0	20.0	12.0
H 150230	Carsillo, Jacquelyn <i>New</i>	100.0 (A+)	176.0 176.0	12.0	20.0	20.0	12.0
H 150250	Catania, Mario <i>New</i>	100.0 (A+)	176.0 176.0	12.0	20.0	20.0	12.0
H 150350	DeRosa, Joseph <i>New</i>	100.0 (A+)	176.0 176.0	12.0	20.0	20.0	12.0
H 150390	Ditizij, Michael <i>New</i>	92.5 (A)	163.0 176.0	11.0	15.0	20.0	12.0
H 150396	Duarte, Jolie <i>New</i>	95.0 (A)	166.0 176.0	12.0	15.0	20.0	12.0
H 151005	Elessaw, Abdel <i>New</i>	60.0 (D-)	96.0 176.0	12.0	15.0	20.0	12.0
H 150781	Ferrari, William <i>New</i>	95.0 (A)	166.0 176.0	12.0	15.0	20.0	12.0
H 150460	Fitzpatrick, Claire <i>New</i> +	97.5 (A+)	171.0 176.0	12.0	15.0	20.0	12.0
H 150577	Goulard, Chloe <i>New</i>	100.0 (A+)	176.0 176.0	12.0	20.0	20.0	12.0
H 150576	Grund, Christian <i>New</i>	40.0 (F)	56.0 176.0	12.0	0.0	20.0	12.0

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Step 1: Log into your Genesis Gradebook

Step 2: select **Gradebook->Gradebook**

Step 3: Click on the Student Name

Step 4: Click on the Student Info tab

The screenshot displays the Genesis Gradebook interface. At the top, the 'Genesis' logo is on the left, and 'Verona Public Schools' is on the right. Below the logo, there are dropdown menus for 'School Year: 2011-12' and 'Module: gradebook'. The 'Verona Public Schools' dropdown is set to 'Verona High School'. A navigation bar contains buttons for 'Prev', 'Core', 'Admin', 'Gradebook', 'Conduct', 'Class Attendance', 'Elem. Grading', 'Parents', 'Nurses', and 'Next ...'. Below this is a secondary navigation bar with 'Home', 'Gradebook', 'Rosters', 'Assignments', 'Setup', 'Profiles', 'Rubrics', 'Merge', 'Post Grades', 'School Setup', and 'Reports'. A dropdown menu shows 'Gradebook.Spreadsheet (614/2 - Freshman Seminar)'. The user's name 'Carsillo, Jacquelyn' and status '* Present *' are visible. A horizontal menu at the bottom includes 'Spreadsheet', 'Assignments', 'Grading', 'Attendance', 'Student Info', 'Notes', 'Contacts', 'Merits/Demerits', 'Scratch Pad', 'Discipline', and 'Assessments'. The 'Student Information' section is active, showing details for 'Carsillo, Jacquelyn'. A callout box on the left contains the text: 'Message with number of parent logins and last login'. The student information includes: Student ID: 150230; Student Name: Carsillo, Jacquelyn; Nickname: Carsillo, Jacquelyn; Student Email: (In gradebook only); Grade: 09; Sex: F; Date of Birth: 05/14/1997; Gradebook Student ID: 150230; Workgroup: N/A; Status: ACTIVE as of Tue 06/14/2011; Parents use Parent Access: Yes; Accept Status: ; Show Student: . A message at the bottom states: 'This student has 1 Parent Logon(s) assigned to them. The last logon was 09/25/2011 at 5:20PM.' A 'Save' button is located at the bottom right.

Genesis School Year: 2011-12 Module: gradebook Verona Public Schools Verona High School

... Prev Core Admin **Gradebook** Conduct Class Attendance Elem. Grading Parents Nurses Next ...

Home Gradebook Rosters Assignments Setup Profiles Rubrics Merge Post Grades School Setup Reports

<< Gradebook.Spreadsheet (614/2 - Freshman Seminar) >>

Carsillo, Jacquelyn * Present *

Spreadsheet Assignments Grading Attendance **Student Info** Notes Contacts Merits/Demerits Scratch Pad Discipline Assessments << Cabezas, Mic

Student Information

Carsillo, Jacquelyn

Student ID: 150230

Student Name: Carsillo, Jacquelyn

Nickname: Carsillo, Jacquelyn

Student Email: (In gradebook only)

Grade: 09 **Sex:** F **Date of Birth:** 05/14/1997

Gradebook Student ID: 150230

Workgroup: N/A

Status: ACTIVE as of Tue 06/14/2011

Parents use Parent Access: Yes

Accept Status:

Show Student:

This student has 1 Parent Logon(s) assigned to them. The last logon was 09/25/2011 at 5:20PM.

Save

Message with number of parent logins and last login